



Caretaker
Job ID 34298

Jeffco Public Schools (Jeffco) is located in Jefferson County, Colorado. It is the second largest school district in Colorado serving 69,000 students across 155 schools. With 14,000 employees, the district is the largest employer in Jefferson County and has provided educational excellence for more than 70 years.

Jeffco embraces the spirit of the West and the natural beauty of the Rocky Mountain region with the county spanning more than 770 square miles running the length of the western edge of the Denver metropolitan area. The district is diverse in both population and geography, from urban to rural, including the mountain communities in the foothills west of Denver.

Overall, Jeffco has 31% of students that qualify for free and reduced lunch, an indicator of poverty, and 34% minority (25% Hispanic) student population. The district is implementing a new strategic plan, Jeffco Thrives 2025 that is focused on providing a world-class education that prepares all Jeffco students for bright and successful futures as local and global citizens. Come join us!

Jeffco Public Schools is a Single-State Employer. All candidates hired by Jeffco Public Schools must reside within the state of Colorado.

ABOUT THE SCHOOL/DEPARTMENT

Mt. Blue Sky (aka Mt Evans) Outdoor Lab is located in Evergreen, Colorado at the base of the Mt. Blue Sky mountain range. The current school site sits on 525 acres and was originally built by the Clarence Dodge family of Colorado Springs. Jefferson County Public Schools purchased the property in 1957 and since then every sixth grade student has engaged in a week-long, residential, environmental and civic education experience. It provides opportunities for hands-on, experiential learning in an outdoor setting that fosters opportunities for student growth in an array of subjects.

HOURS AND DAYS WORKED

Desired Start Date: 12/01/2025

Caretaker - Outdoor Lab

Monthly Position

FLSA: Nonexempt

FTE: 1.00000 , Hours/Day: 8.000 , Days/Year: 246

Salary Plan, Grade, Step: CSE - Class Emp-246 / 1.FTE , R21, 1

Pay Range: \$26.68 - \$32.78 Effective as of: 08-16-2025

Compensation schedules for Jeffco Schools can be found [here](#). Starting salary for non-licensed roles is based on the candidate's relevant work experience and education. Additional considerations may be given for job-specific certifications and skills. Applicants should submit all relevant and verifiable education, training and work experiences at the time of application. Starting Salary for licensed educators is based on the step and lane schedule found [here](#).

PRE-EMPLOYMENT REQUIREMENT

The successful new hire or rehired candidate will be responsible to complete and incur the fingerprinting and processing fee of \$54.50 through an appropriate fingerprinting vendor and the Colorado Bureau of Investigation, within 48 hours of offer acceptance.

RESPONSIBILITIES

SUMMARY Perform custodial, maintenance, and site care duties to support a safe, clean, and functional Outdoor Lab School campus. Ensure facilities, equipment, and grounds are maintained to district standards through daily cleaning, minor repairs, and preventive upkeep. Monitor building systems, inspect for safety or environmental concerns, and report issues requiring specialized attention. Provide custodial leadership, assist in coordinating work assignments, and support staff and visiting groups in maintaining a welcoming and educational environment for students.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Oversee and participate in daily cleaning and sanitizing of all facilities, including classrooms, dormitories, restrooms, dining halls, offices, and common areas.

Assign, inspect, and monitor custodial work to ensure the site consistently meets district standards for cleanliness, safety, and appearance.

Conduct daily inspections of buildings, grounds, and equipment to identify safety hazards, maintenance needs, and environmental concerns.

Perform and coordinate routine maintenance such as minor plumbing, carpentry, electrical, and painting tasks; coordinate with trades personnel on larger projects.

Maintain the grounds and outdoor areas, including sweeping, raking, trimming, waste

disposal, and upkeep of trails, fences, and outdoor learning spaces.

Remove snow and ice from walkways, roads, decks, and stairs to maintain safe access during winter conditions with either shovel or truck with plow.

Monitor and assist with operation of building systems such as heating, water, septic, and backup power; report malfunctions promptly to Facilities Services.

Monitor buildings and grounds for signs of rodent activity, insect infestation, or animals nesting; take preventive measures and report issues to Facilities or appropriate pest control services.

Support environmental stewardship by maintaining ponds, meadows, and forested areas free from hazards and debris, ensuring trails and outdoor features remain safe and usable.

Coordinate and provide custodial and facilities support for school programs, visiting groups, and community activities, including room setup, equipment arrangement, and cleanup.

Maintain inventory of custodial and maintenance supplies; order or request materials as needed to ensure continuous operation.

Train and guide custodial staff or seasonal workers in proper cleaning methods, safety practices, and equipment use.

Operate and maintain custodial and maintenance equipment, such as vacuums, power washers, small tools, and snow blowers.

Collaborate with Outdoor Lab leadership, instructional staff, and visiting personnel to ensure a safe, clean, and welcoming environment for students and staff.

Respond to emergencies such as spills, leaks, or weather-related damage to ensure safety and restore normal operations.

Follow all district custodial, environmental, and safety protocols; including appropriate use of cleaning chemicals and personal protective equipment.

Perform other related duties as assigned.

EXPERIENCE: 2 years of experience in custodial, facilities maintenance or management, site maintenance or management.

EDUCATION AND TRAINING: High school diploma/GED required.

CERTIFICATES, LICENSES & REGISTRATIONS: None required. First Aid & CPR Certificate highly recommended. Willingness to get Commercial Driver's License preferred.

KNOWLEDGE, SKILLS AND ABILITIES: Knowledge of standard custodial practices, cleaning techniques, and proper use of custodial chemicals and equipment. Knowledge of basic safety and operation checks for heating, water, and septic systems. Operating knowledge of generators, and small motor equipment. Skilled in communicating effectively with staff, visitors, and students in a courteous and professional manner. Ability to work independently and make sound judgments about when to seek assistance from Facilities or site leadership. Ability to follow oral and written instructions and maintain accurate work and supply records. Ability to adapt to changing priorities and work schedules based on weather, school events, and program needs.

The physical requirements, mental requirements and work environment factors described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL DEMANDS: Regularly required to stand, walk, bend, stoop, kneel, climb stairs or ladders, and reach with hands and arms. Must be able to lift, carry, push, and pull objects and equipment weighing up to 50 pounds. Agility to enter confined spaces such as crawl areas beneath cabins or inside utility rooms. Must be able to grasp and manipulate small objects, tools, and controls. Must have sufficient hearing to hear people moving around and hear audible alarms. Must have visual acuity to read labels and inspect for issues. Sense of smell required for recognizing gas leaks, chemical spills, or signs of animal infestation.

MENTAL FUNCTIONS: Ability to understand and follow written and verbal instructions, procedures, and safety guidelines. Ability to plan, organize, prioritize, and delegate work. Attention to detail to ensure safe and consistent operations. Ability to work independently with minimal supervision and exercise sound judgment. Ability to evaluate issues and determine if assistance from other teams/specialized trades is appropriate. Capacity to remain calm, safety-minded, and focused under pressure or during site emergencies. Reliability and self-motivation to complete tasks in a consistent, high-quality manner.

WORK ENVIRONMENT: Work is performed both indoors and outdoors on a mountain campus environment that includes uneven terrain, steep paths, and exposure to natural elements. Exposure to varying weather conditions including rain, snow, wind, and colder mountain temperatures. May encounter wildlife common to mountain environments and expected to follow safety guidelines. Frequently work with chemicals, hand tools, and small power tools. Requires the use of personal protective equipment (PPE) such as gloves, goggles, and hearing protection when performing certain tasks.

SALARY

[Jeffco Salary Schedules](#)

BENEFITS

[Jeffco Benefits](#)

EQUAL EMPLOYMENT OPPORTUNITY

The Jefferson County School District does not discriminate on the basis of disability, race, color, creed, religion, national origin, age, sexual orientation, marital status, political affiliation, pregnancy, or gender.

Search for Job ID34298 at <https://www.jeffcopublicschools.org/careers>